

10 March 2015

<b>Committee</b>	Audit
<b>Date</b>	Wednesday, 18 March 2015
<b>Time of Meeting</b>	2:00 pm
<b>Venue</b>	Committee Room 1

**ALL MEMBERS OF THE COMMITTEE ARE REQUESTED TO ATTEND**



**for Sara J Freckleton  
Borough Solicitor**

## **Agenda**

### **1. ANNOUNCEMENTS**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the visitors' car park at the front of the building and await further instructions (staff should proceed to their usual assembly point). Please do not re-enter the building unless instructed to do so.

In the event of a fire any person with a disability should be assisted in leaving the building.

### **2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

To receive apologies for absence and advise of any substitutions.



	<b>Item</b>	<b>Page(s)</b>
<b>3.</b>	<b>DECLARATIONS OF INTEREST</b>	
	Pursuant to the adoption by the Council on 26 June 2012 of the Tewkesbury Borough Council Code of Conduct, effective from 1 July 2012, as set out in Minute No. CL.34, Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies.	
<b>4.</b>	<b>MINUTES</b>	1 - 10
	To approve the Minutes of the meeting held on 10 December 2014.	
<b>5.</b>	<b>GRANT THORNTON PROGRESS REPORT</b>	11 - 22
	To consider the external auditor's report on progress against planned outputs.	
<b>6.</b>	<b>GRANT THORNTON CERTIFICATION REPORT 2013/14</b>	23 - 31
	To consider Grant Thornton's Certification Report 2013/14.	
<b>7.</b>	<b>STATEMENT OF ACCOUNTING POLICIES</b>	32 - 51
	To approve the accounting policies to be used during the 2014/15 closedown.	
<b>8.</b>	<b>INTERNAL AUDIT PLAN MONITORING REPORT</b>	52 - 91
	To consider the Internal Audit work undertaken and the assurance given on the adequacy of internal controls operating in the systems audited for the period December 2014 to February 2015.	
<b>9.</b>	<b>INTERNAL AUDIT PLAN 2015/16</b>	92 - 96
	To approve the Internal Audit Plan 2015/16.	
<b>10.</b>	<b>SAFEGUARDING AUDIT</b>	97 - 107
	To consider the progress which has been made in relation to the recommendations arising from the safeguarding audit.	
<b>11.</b>	<b>PUBLIC SERVICE NETWORK COMPLIANCE</b>	108 - 111
	To consider the report on the Council's compliance with the Public Service Network.	
<b>12.</b>	<b>CORPORATE RISK REGISTER</b>	112 - 120
	To consider the risk register and the risks contained within it.	

**DATE OF NEXT MEETING****WEDNESDAY, 24 JUNE 2015****COUNCILLORS CONSTITUTING COMMITTEE**

Councillors: R E Allen (Vice-Chairman), Mrs K J Berry, Mrs J E Day, M Dean (Chairman), Mrs S E Hillier-Richardson, A C Tugwell and D J Waters

The Council has a substitution procedure and any substitutions will be announced at the beginning of the meeting.